Call for Proposals: Information & Guidelines

Conference Theme: Expanding Horizons: Inclusive Experiential Education for the Future of Work

Monday, September 25–Wednesday, September 27, 2023
Renaissance Orlando at SeaWorld | Orlando, FL

Proposal Submission Deadline
Monday, January 30, 2023 at 11:59 p.m. EST

We encourage you to structure your proposal around experiential education areas of interest, including (but not limited to) active learning in the classroom, assessment, career development, cross-cultural awareness, education abroad, faculty development, internships/co-operative education, K-12 education, and service learning. Your proposal should also fit within one or more of the following conference tracks:

- Experiential Learning Foundations
- Best Practices in Experiential Education
- Diversity, Equity, and Inclusion
- Faculty/Staff Development
- Innovation & Scholarship
- Institutional Implementation
- Leadership/Partnerships
- Research in Experiential Education
- Technology

THEME FOR 2023
With the theme, "*Expanding Horizons: Inclusive Experiential Education for the Future of Work,*" we call upon our community to reflect on the recent transition from the National Society for Experiential Learning to the Society for Experiential Education (SEE), and its intersection with the critical role experiential education has played in an ever-changing world. Appropriate sessions for this theme may include best practices for international experiences, developing skills for an evolving and increasingly technological global workforce, expanding cultural competency, experiential learning adaptations for diverse and underserved populations, etc. We encourage you to reflect on current research and practices, and share innovative solutions, strategies, and resources that attendees can implement in their own institutions to inform student learning at various levels, course objectives, program excellence, institutional planning, and more.

This conference will provide opportunities for all levels of experiential education practitioners to share their successes and innovations, to pose questions, to solve problems, and to identify new directions for experiential education through interactive breakout and reflection sessions, roundtable discussions, and lightning round presentations.

SUBMISSION

All proposals must be submitted electronically to nsee@talley.com using the online form at www.nsee.org under the conference section. Incomplete proposals or improperly formatted proposals will not be considered.

CONFERENCE PROPOSAL REVIEW

Proposals will be peer-reviewed by the 2023 SEE Conference Planning Committee. Review teams will then evaluate proposals based on the following criteria:

- **Clarity:** The title and abstract clearly describe the session. The proposal is well written, and it is clear what the session will be like for conference attendees.

- **Relevance**: the topic is current and relevant to experiential education, the conference theme and/or tracks and the conference audience.

- **Outcomes:** Outcomes are clear, specific, and relevant.

- **Interactivity (Breakout Sessions, Reflection Sessions, and Roundtables Only):** Activities, deliverables, and take-aways are clearly stated and appropriate for the proposed session type (i.e., interactive session, roundtable discussion).

- **Engagement (Lightning Round Only):** Strategies for engaging the audience (i.e., hook, humor, etc.) to capture and keep the audience's attention throughout the Lightning Round presentation.

FORMAT

Presenters are requested to provide their preferred presentation format on the application form. Since a limited number of session and roundtable spaces are available, all requests will be taken into consideration, but preferences cannot be guaranteed. Submission of a proposal constitutes your willingness to accept and abide by the final decision of the Conference Committee.

Breakout Sessions are 60-minute interactive presentations followed by discussion and questions. Preference will be given to sessions that actively engage participants and reflect a depth and breadth of experience. Please articulate clearly in your proposal how you plan to actively engage the audience.

Roundtables are two, 25-minute interactive discussions (within a 60-minute timeslot), held at roundtables and led by the presenter(s). Presenters will give the same presentation twice within the 60-minutes. After 25 minutes of presentation, attendees will be asked to select another table and topic. The sessions are informal in nature and are intended to promote insights and conversation among participants. Roundtables normally accommodate no more than 8 to 10 people. Multiple roundtables will be conducted in the same room. Please articulate clearly in your proposal how you plan to actively engage the audience.

Lightning Round presentations are fast-paced, multiple speaker formats in which each presenter has 8-10 minutes to speak. Group Q&A will take place at the end of the series of Lightning Round presentations. Please articulate clearly in your proposal how you plan to capture the audience's attention and engage them in your presentation.

Reflection Sessions (new in 2023!) will be 60 minute sessions in which presenters facilitate a reflection on attendees' conference experiences. These sessions will occur throughout the conference and integrate the presenter's choice of engaging group reflection activity. Please articulate clearly the reflection modality you

would use to facilitate discussion on conference takeaways for attendees (e.g. achievement of professional goals, diversity initiatives in the workplace, new ideas to implement, successful networking, etc.)

NOTIFICATION

Applicants will be notified of the status of their proposal no later than March 31, 2023. If a proposal has multiple presenters, written correspondence will **be sent only to the primary contact.** It is the responsibility of the primary contact to disseminate all information regarding the proposal to all presenters.

ABSTRACT PUBLICATION

The abstract submitted in the template section of the Proposal Application may be used by SEE to promote the Annual Conference. SEE reserves the right to edit abstracts for publication in the conference program and advertising materials.

PRESENTATION POSTING OPTION

Presenters have the option to submit an electronic copy of their presentation and/or handout materials which will be posted on the conference website.

CHANGES & CANCELLATIONS

Once the program schedule has been finalized, changes cannot be made. While situations may arise that might cause a presenter to cancel his/her presentation, SEE encourages presenters to seek every possible alternative, including finding a substitute or co-presenter, prior to making a decision to withdraw from the conference. In the event that a presenter must cancel, written notification must be submitted to SEE at the presenter's earliest opportunity. Failure to do so may result in non-acceptance of future program proposals.

CONFERENCE REGISTRATION REQUIRED

All presenters are required to register for the **full conference**. Information on conference registration fees and hotel rates will be available at www.nsee.org by July 1, 2023.

Proposal Submission