**Lewis & Clark College**

**Director of the Career Accelerator**

Lewis & Clark College, a nationally recognized four-year college in Portland, Oregon invites inquiries, nominations, and applications for its inaugural Director of the Career Accelerator. This is an on-site leadership role.

Nestled in the scenic hills of Portland, Oregon, Lewis & Clark College is a nationally recognized liberal arts institution known for its academic rigor, global engagement, and commitment to sustainability and social justice. With a vibrant campus community that includes an undergraduate College of Arts and Sciences, a Graduate School of Education and Counseling, and a School of Law, Lewis & Clark fosters intellectual curiosity, leadership, and civic engagement. The college enrolls approximately 3,500 students from across the nation and around the world, offering a transformative educational experience rooted in critical thinking, interdisciplinary inquiry, and a strong sense of place. Lewis & Clark is proud to combine the strengths of a top-tier liberal arts college with the innovation and cultural richness of the Pacific Northwest.

Reporting to the Dean of the College of Arts and Sciences, the inaugural Director of the Career Accelerator will provide visionary and collaborative leadership for Lewis & Clark College’s bold new Career Accelerator initiative. Charged with launching, managing, and continuously innovating the initiative, the Director will work to seamlessly integrate career readiness programming into the fabric of the liberal arts experience—ensuring that all students develop essential skills, gain access to paid internships, and graduate with the confidence and competencies needed to thrive in a rapidly changing workforce.  The Director will partner closely with senior leadership to co-create a strategic and sustainable foundation for the Career Accelerator. While the budget and staffing structure are currently being finalized, the Director will play a key role in shaping these components, helping to build an agile, student-centered operation that reflects the college’s values and vision. Through this work, the Director will help elevate Lewis & Clark’s national reputation as a leader in preparing liberal arts graduates for lives of purpose, leadership, and impact.

The salary range is $100,00-$130,000 plus a comprehensive benefits package.

**Qualifications**

The ideal candidate will hold a master’s degree in a relevant field (or a discipline aligned with Lewis & Clark’s liberal arts curriculum) and bring 8–10 years of progressive leadership experience in career services, higher education, workforce development, business administration, or a related area. They will possess a deep understanding of the liberal arts educational model and its connection to career readiness, along with demonstrated success in building strategic partnerships with employers, alumni, and community stakeholders. The successful candidate will have expertise in experiential learning, skills development, and internship program management, as well as a strong commitment to equity, diversity, and inclusion. Exceptional communication, relationship-building, and team leadership skills are essential, along with experience in budget management, fundraising, and the use of career development technologies. Preferred qualifications include strong ties to the Portland professional community, a track record of leading transformative initiatives, and experience teaching or facilitating career readiness programs.

**Application and Nomination**

Lewis & Clark College has selected Spelman Johnson, a leading executive search firm, to assist with leading this search. Review of applications will begin Tuesday, May 6, 2025, and continue until the position is filled. Submit a resume and cover letter via https://apptrkr.com/6134590

• Contact Quincy Martin at qm3@spelmanjohnson.com for confidential inquiries.

• Applicants needing reasonable accommodation to participate in the application process should contact Spelman Johnson at 413-529-2895 or email info@spelmanjohnson.com.

**Visit the Lewis & Clark College website at https://www.lclark.edu/**

**The College seeks to build a diverse community of highly qualified faculty and staff. The College does not discriminate on the basis of actual or perceived race, color, sex, religion, age, marital status, national origin, the presence of any physical disability, veterans status, sexual orientation, gender identity and/ or gender expression or any other basis prohibited by applicable federal, state and local laws. The College encourages applications for employment from all qualified individuals.**